



**DIRECTORATE OF RESEARCH AND GRADUATE TRAINING**

**HIGHER DEGREES AND POSTGRADUATE DIPLOMA  
JOINING INSTRUCTIONS & FEES STRUCTURE  
2021/2022**

**Welcome to Makerere University,  
we hope your time here will be fulfilling.**

## VISION STATEMENT

To be a thought leader of knowledge generation for societal transformation and development.

## MISSION STATEMENT

To provide transformative and innovative teaching, learning, research and services responsive to dynamic national and global needs.

## CORE VALUES

### Accountability

Staff, students and by implication the institution will uphold ethos that meet the expectations of the different stakeholders

### Professionalism

Staff and Students will adopt work ethics that demonstrate competence and capacity to generate results to the expected institutional, national, international and discipline specific standards

### Respect:

Staff and students will conduct themselves with due regard and consideration for the rights of others.

### Integrity:

Staff and Students will uphold ethical values that will ensure that they do the right thing in all circumstances

### Inclusivity:

Makerere will be an equal opportunity institution that embraces diversity to achieve maximum potential without discrimination

## IDENTITY STATEMENT

Makerere University is a community of scholars committed to the generation and dissemination of knowledge and cultivation of wisdom for the welfare of society.

## PHILOSOPHY STATEMENT

Sensitivity and responsiveness to societal needs and the right of every person to knowledge.

## Motto

**We Build for the Future**

## MESSAGE FROM THE VICE CHANCELLOR



Dear Incoming Graduate Class of 2021/22 - Welcome!

On behalf of the University Council, Senate, Management, Staff, and Students, I am delighted to welcome you all to Makerere University.

We are thrilled that you chose Makerere University as you embark on this phase of your educational journey. Whether you are a returning, first-year, or transfer student, you will find unlimited opportunities to enjoy campus life by learning, exploring, and networking.

Your study at Makerere University—the region’s premier university, will be a transformative and life-changing chapter in your life. The Makerere University Strategic Plan (2020/30), is our roadmap as we commit to transform into a majorly research-driven institution. As such, you are that valued graduate student that has a critical role to play in the realization of this strategic goal.

As you pursue your Masters and PhD studies, I encourage you to look out for the numerous research opportunities that Makerere University presents so that you are counted among the men and women churning out research outputs, innovations and publications.

As you prioritise your studies, please create time for social interactions, building networks/relationships and participating in community activities.

I am confident that the year ahead will be full of rewarding experiences. When you step out of the lecture room or lab, not only will you discover a campus that is teeming with activities – student organizations, clubs, athletics, exhibitions, performances, community outreach programmes – you will find the rich cultural heritage of Kampala City within easy reach. Your experiences in the city and around the campus are part of your education—and essential to the discovery of your community.

*We Build for the Future.*

A handwritten signature in black ink, which appears to read 'B. Nawangwe'.

PROFESSOR BARNABAS NAWANGWE  
VICE-CHANCELLOR

## MESSAGE FROM DIRECTOR



**Dear Students;**

Welcome to the Makerere University, the leading African University! I congratulate you on securing a place to study in the premier university, which is increasingly recognised, as Africa's finest. I would like to first congratulate you for successfully overcoming the many challenges you have all faced, particularly under the pandemic situation, and making your way to a new chapter of your life.

Whether you are now feeling excited, curious or nervous about university life, you should take a moment to acknowledge and appreciate your efforts and achievements.

As the newest members of our community, you are our pride and joy! On behalf of the entire Makerere University community, I pledge that we will do everything possible to ensure that you develop your talents and interests to their fullest while you are here. Makerere University is a place where students are equipped with knowledge, skills and values that resonate with the demands of the 21st-century thus ensuring that our graduates are well prepared to meet and overcome the challenges of their time. We leverage our International positioning to provide our students with a diverse, global faculty through our global network of Universities. Our intention is to bring global perspectives and standards to the education that our students receive.

I am sure you are aware that, all over the world, the scenes of teaching and learning over the past year and a half have been drastically changed under the pandemic. Makerere University has been very successful in adapting to the new normal without compromising our teaching quality and the desired learning outcomes for our students. As the current rate of local infections remains relatively low, we eagerly look forward to resuming face-to-face teaching and learning activities and seeing the greatly missed vibrant campus in the new semester!

We are committed to raising leaders who are transformative and are going to make an impact in society. When you look at our alumni, where they are serving, the difference they are making, you want to join that league of people who are truly making a difference in Africa and beyond. We believe that our society and nation can change if everyone influences their immediate community and society in general. Join us through giving a gift or become a partner with us in our remarkable journey as we build towards a bigger future that empowers a new generation of moral and ethical leaders.

Studying at Makerere University is an opportunity to discover who you are and what your passion is. Be sure to find your passion and pursue it with dedication and commitment. You must now take responsibility for your future and all that you do. University life is a time for learning and self-discovery. I urge you to associate and interact with other people from different cultural, social, ethnic and geographical backgrounds so as to experience and learn different views, ideas, beliefs and perspectives. This way you will enrich your educational experience through a greater understanding and appreciation of the diverseness and richness of the individual

experience. This does not however mean that you should adopt for practice any improper experiences, ideas or practices.

As a word of caution on your new found “freedom and independence”, as young adults, you must now rely on your own wisdom and inner strength to guide you in navigating life and its pitfalls. As a university community, we are vulnerable to HIV/AIDS, Drugs, Crime and it is young adults like you who are most affected by the vices. Please ensure that you are well informed about them and that your behavior protects you from the risk of contracting HIV and engaging in drugs and criminal activities. Don’t rush into or be pressured into any of the above. Your new found freedom and independence may also numb your senses of responsibility, of being assertive and of acting appropriately at all times. We urge you to desist from engaging in any criminal activity while also developing a heightened sense of crime awareness within the campus and at your residence. Cases of students being arrested for misdemeanors and criminal acts have been reported in the past and we urge you to make every effort to avoid such episodes.

Remember that in the course of exercising your freedom, you will be required to protect and respect others’ freedom. I urge you to exercise integrity and respect while engaging in critical and controversial issues. Any behavior contrary to what is stipulated in the Rules and Regulations Governing the Conduct of Students, which you have signed, will attract correctional measures. From experience, disciplinary processes are usually laborious, time wasting and painful to students, their parents and guardians. Kindly refer to the guiding documents available on the university website or consult with our office whenever in doubt of anything.

We want you to achieve your academic and personal potential, to develop networks of friends, new interests and life skills. In order to achieve this we recommend that you work hard; find time to relax; and make use of the support services that are available to you. It is therefore critically important that you take time to familiarize yourself with the materials in this manual of Joining instructions.

Finally, dear students, as you embark on this new and exciting academic journey, do take ownership of your learning, and step out of your comfort zone. This is the most empowering time of your life. I hope that upon your graduation, you will take pride in what you have achieved in these coming years. ***“We Build For the Future”***.



Professor Buyinza Mukadasi  
**DIRECTOR**

## SCHEDULE OF SEMESTERS FOR 2021/2022 ACADEMIC YEAR

The Duration of a Semester is Seventeen (17) Weeks

The duration of a Recess Term is Ten (10) Weeks

University Examinations shall normally be conducted in the last two weeks of each Semester.

The Postgraduate and Undergraduate Programs for the Academic Year 2021/2022 will be conducted according to the following schedule:

a) **Freshers' Orientation week:** Saturday 29<sup>th</sup> January to Friday 5<sup>th</sup> February, 2022 (7 days).

b) **Semester One:** Saturday 6<sup>th</sup> February, 2022

**NB: Due to the prevailing COVID pandemic uncertainties, the semester dates will be communicated.**

University Examinations are conducted in the last two weeks of each Semester. Students should take note that Makerere University is a secular institution. It is the official policy of the University that all days in a week are considered working days. Staff and students are expected to conduct or attend lectures and examinations at scheduled times and days.

### REPORTING TO COLLEGES AND SCHOOLS

All graduate students should report to their respective Colleges/Schools for briefing on the structure and requirements of their programs. The time table for briefings will be fixed by the respective Colleges/Schools.

### REGISTRATION

Every new student admitted to a programme of study of Makerere University was issued a provisional admission letter with a fees structure for payment of requisite fees. This enables First Year students to pay at least 60% tuition and all functional fees before issuance of original admission letters which should be collected from Senate Building, level 3, office no. 307.

For a candidate to qualify to be a bonafide student of the University, he/she **MUST** be registered. Registration is a mandatory requirement of the University which must be done within the specified time at the beginning of the semester. Failure to do so will automatically lead to your place being forfeited to another candidate.

Ensure that you complete all the required registration formalities within the prescribed time as per the Fees Payment Policy.

**NOTE:** The **Name** in which the student is registered will be that, which appears on the student's letter of admission. This must be the **Name which** appears on the **Student's Bachelor's Degree Certificate/Transcript**. **Married students** who have acquired names of their spouses will be permitted to **add** their spouse's name on production of a **Marriage Certificate**.

- **Original admission letter and NOT the provisional admission letter should be presented for registration.**

### **Registration Requirements**

For registration purposes all first year students **MUST** produce their **Original** documents as indicated on their admission letters for validation and verification purposes. At the end of the online registration exercise, fresh students will be required to submit 3 photocopies of their academic documents for record purposes and a system generated report.

### **PROCEDURE FOR STUDENTS REGISTRATION ON ACIMS**

#### **STEP 1: ACTIVATE YOUR STUDENT PORTAL ACCOUNT, ENROLL**

- a. Access the Student Portal via <https://myportal.mak.ac.ug>
- b. Login using your student number printed on your admission letter as your username and password. The system will prompt you to enter your student number again and request for a reset token (**This will be sent to your phone or your Registrar can generate token for you**)
- c. Use the token and set your own password (It could be as simple as your telephone number or student number)
- d. Login into your account using student number as **username** and the password you have set in (c) above
- e. Then Enrollment by selecting the appropriate enrollment options;  
**1. Fresher (My First Semester) for all NEW STUDENTS**
- f. Select Study year and then click enrol

#### **STEP 2: REGISTRATION OF COURSE UNITS**

- a. For Registration, visit your school or college Registrar for document verification.
- b. Only after the Registrar has verified your documents, will you be able to register.
- c. You are required to pay 100% Functional fees and at least 60% Tuition for you to be able to register
- d. During registration, select the Course unit from the pool course units on the left following the timetabled course units and click add course to the list of courses you are to register for. Finally click the register button at the lower right

#### **STEP 3. PAY FEES**

- a. After enrollment two invoices will be generated. One for functional fees and one for tuition fees.
- b. **Click on generate PRN to get PRN for payment of invoices in the Bank**
- c. Pay all the necessary fees per the fees policy (as issued by University Bursar's office) before registration.
- d. Students admitted to affiliated institutions must pay **all Tuition fees** to their Institutions **and functional fees payable** to Makerere University should be paid directly to the Makerere University.

### **FORGERY**

Cases of impersonation, falsification of information/documents, fraudulent access or giving false information, whenever discovered, either at registration or afterwards, will lead to automatic cancellation of admission, dismissal from the university, revocation of awards where applicable and persecution in courts of law.

### **NO REGISTRATION ON MORE THAN ONE PROGRAMME**

Students should note that the University policy on registration does not allow one to register for more than one programme at the same time. Breach of this regulation leads to automatic cancellation of admission to the University.

### **ACCEPTING OR DECLINING A PLACE OF OFFER**

Any First year student who will not have registered within the first three (3) weeks of the beginning of the academic year shall be deemed to have declined the offer of a place at the university. **In case a student wants to defer his/her study, he/she should pay all Functional fees plus 60% of the semester tuition and apply for withdrawal. If not, the student will have to re-apply and compete afresh in the next academic year.**

### **WITHDRAWAL**

A **registered** student, who intends to withdraw from the university, must apply and be given permission by the Principal of the College or Dean, School of Law where she/ he belongs. A **registered** student will be allowed **a maximum of two withdrawals** in an academic Programme. A programme of 2 (Two) years of duration has a maximum of 4 (Four) years within which a student can withdraw and complete, one of three (3) years has a maximum of 5 (five) years. **Any student who over stays/ delays on the programme beyond the stipulated period will be de-registered.**

### **IDENTITY CARDS**

All registered students are issued with official University identity cards on payment of a fee. It is important that you carry your **current Identity Card**, which you may be requested to produce at any time by the University officials.



## ACCOMODATION

The University has very limited accommodation for Graduate students, and the majority of students have to find their own accommodation. Students who may wish to be accommodated in the Graduate Hall should submit their application to the Warden of the Graduate Hall for consideration.

All first year graduate students whether resident or non-resident are required to register with the Academic Warden of the Graduate Hall and pay registration fees. This registration takes place after finalizing registration with your College.

## TRAVEL ARRANGEMENTS

It is the responsibility of the new Graduate student to arrive at the University in time. The University may provide reception for International students on arrival at Entebbe International Airport if notified in advance of the arrival plan.

## TUITION FEES PER PROGRAMME

ACADEMIC PROGRAMMES		TUITION FEES PER ANNUM (SHILLINGS/USD)	
		Ugandan & EA Students	International Students
<b>COLLEGE OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES</b>			
1	PGD Environmental Impact Assessment	Shs.5,000,000/=	Shs.8,000,000/=
2	MSc. in Agricultural Extension Education	Shs.5,000,000/=	Shs.8,000,000/=
3	MSc. in Crop Science	Shs.5,000,000/=	Shs.8,000,000/=
4	MSc. in Animal Science	Shs.5,000,000/=	Shs.8,000,000/=
5	MSc. in Agricultural Engineering	Shs.5,000,000/=	Shs.8,000,000/=
6	MSc. in Soil Science	Shs.5,000,000/=	Shs.8,000,000/=
7	Master of Agribusiness Management	Shs.5,000,000/=	Shs.8,000,000/=
8	MSc. in Integrated Watershed Management	Shs.5,000,000/=	Shs.8,000,000/=
9	MSc. in Food Science & Technology	Shs.5,000,000/=	Shs.8,000,000/=
10	MSc. in Plant Breeding and Seed Systems	Shs.5,000,000/=	Shs.10,338,360/=
11	MSc. in Applied Human Nutrition	Shs.5,000,000/=	Shs.9,090,000/=
12	MSc.in Forestry and Biodiversity Management	Shs.5,600,000/=	Shs.8,985,600/=
13	MSc.in Disaster Risk Management	Shs.5,000,000/=	Shs.7,200,000/=
14	Master of Land Use and Regional Development Planning	Shs.5,000,000/=	Shs.7,200,000/=
15	MSc.in Agroforestry and Community Development	Shs.5,600,000/=	Shs.8,985,600/=

16	Master of Geographical Sciences	Shs.5,000,000/=	Shs.7,200,000/=
17	MSc. Food Safety and Quality Management	Shs.5,200,000/=	Shs.8,900,000/=
18	Master of Science in Environment and Natural Resources	Shs.5,060,000/=	Shs.9,345,600/=
19	MSc. Agricultural and Applied Economics	Shs.5,500,000/=	Shs.7,200,000/=
20	MSc. in Applied Meteorology	Shs.5,000,000/=	Shs.7,200,000/=
<b>COLLEGE OF HUMANITIES AND SOCIAL SCIENCES</b>			
21	PGD in Gender and Local Economic Development	Shs.5,000,000/=	Shs.7,000,000/=
22	PGD in Social Justice (Nsamizi Inst. of Social Dev't)	Shs.5,000,000/=	Shs.7,000,000/=
23	PGD (Guidance and Counselling)	Shs.5,000,000/=	Shs.7,000,000/=
24	M.A. in Human Rights	Shs.5,000,000/=	Shs.7,000,000/=
25	M.A.in Philosophy	Shs.5,000,000/=	Shs.7,000,000/=
26	M.A. in Applied Ethics	Shs.5,000,000/=	Shs.7,000,000/=
27	M.A. in Journalism and Communication	Shs.5,000,000/=	Shs.7,000,000/=
28	M.A. in History	Shs.5,000,000/=	Shs.7,000,000/=
29	M.A. in Music	Shs.5,000,000/=	Shs.7,000,000/=
30	M.A.in Literature	Shs.5,000,000/=	Shs.7,000,000/=
31	M.A. in Religious Studies	Shs.5,000,000/=	Shs.7,000,000/=
32	M.A. in Peace and Conflict Studies	Shs.5,000,000/=	Shs.7,000,000/=
33	M.A. in Religious and Theological Studies (Ggaba & Kinyamasika National Seminaries)	Shs.5,000,000/=	Shs.7,000,000/=
34	M.A. in African Languages	Shs.5,000,000/=	Shs.7,000,000/=
35	M.A. in Linguistics	Shs.5,000,000/=	Shs.7,000,000/=
36	M.A. in Gender Studies	Shs.5,000,000/=	Shs.7,000,000/=
37	M.A. in Public Administration & Management	Shs.5,150,000/=	Shs.9,000,000/=
38	M.A. in Sociology	Shs.5,150,000/=	Shs.9,000,000/=
39	M.A. in International Relations & Diplomatic Studies	Shs.5,150,000/=	Shs.9,000,000/=
40	M.A. in Rural Development	Shs.5,150,000/=	Shs.9,000,000/=
41	Master of Social Work	Shs. 5,150,000	Shs.9,000,000
42	M.Ed. in Educational Psychology	Shs.5,000,000/=	Shs.7,000,000/=
43	Master of Organizational Psychology	Shs.5,000,000/=	Shs.7,000,000/=
44	M.A. in Counselling	Shs.5,000,000/=	Shs.7,000,000/=
45	MSc. in Clinical Psychology	Shs.5,000,000/=	Shs.7,000,000/=
46	M.A in French Language Studies	Shs.5,000,000/=	Shs.10,500,000/=
47	M.Phil/PhD in Social Studies	Shs.7,000,000/=	Shs.9,000,000/=
<b>COLLEGE OF COMPUTING AND INFORMATION SCIENCES</b>			

48	PGD in Information Technology	Shs.5,000,000/=	Shs.12,280,000/=
49	PGD in Computer Science	Shs.5,000,000/=	Shs.12,750,000/=
50	PGD in Data Communication and Software Engineering	Shs.5,000,000/=	Shs.12,901,000/=
51	PGD in Information Systems	Shs.5,000,000/=	Shs.11,200,000/=
52	MSc. in Computer Science	Shs.5,000,000/=	Shs.12,750,000/=
53	Master of Information Technology	Shs.5,000,000/=	Shs.12,280,000/=
54	MSc. in Data Communication and Software Engineering	Shs.6,000,000/=	Shs.15,112,600/=
55	MSc. in Information Systems	Shs.5,600,000/=	Shs.11,200,000/=
56	MSc. in Information Science	Shs.5,000,000/=	Shs.8,000,000/=
57	MSc. in Records and Archives Management	Shs.5,000,000/=	Shs.8,000,000/=
<b>COLLEGE OF BUSINESS AND MANAGEMENT SCIENCES</b>			
58	PGD in Demography	Shs.5,000,000/=	Shs.7,000,000/=
59	PGD in Statistics	Shs.5,000,000/=	Shs.7,000,000/=
60	M.A. in Economic Policy and Planning	Shs.5,000,000/=	Shs.7,000,000/=
61	M.A. in Economic Policy Management	Shs.5,000,000/=	Shs.9,090,000/=
62	M.A in Economics	Shs.5,000,000/=	Shs.7,000,000/=
63	Master of Business Administration	Shs.5,000,000/=	Shs.7,000,000/=
64	Master of Statistics	Shs.5,000,000/=	Shs.7,000,000/=
65	MSc.in Population and Reproductive Health	Shs.5,000,000/=	Shs.7,000,000/=
66	MSc. in Quantitative Economics	Shs.5,000,000/=	Shs.7,000,000/=
67	Master in Financial Services (Uganda Institute of Banking and Financial Services)	Shs.5,000,000/=	Shs.7,000,000/=
68	Master in Public Infrastructure Management (Block week Modular)	Shs.5,000,000/=	Shs.7,200,000/=
<b>COLLEGE OF EDUCATION AND EXTERNAL STUDIES</b>			
69	PGD in Education	Shs.5,000,000/=	Shs.10,100,000/=
70	PGD in Medical Education (Mulago Health Tutors College)	Shs.5,000,000/=	
71	Master of Education in Curriculum Studies	Shs. 5,100,000/=	Shs.10,100,000/=
72	Master of Adult and Community Education	Shs.5,000,000/=	Shs.10,100,000/=
73	Master of Instructional Design and Technology	Shs.5,200,000/=	Shs. 10,700,000/=
74	Master of Education, <b>Tracks:</b> a) Educational Management, b) Foundations of Education, c) Educational Policy and Planning d) Early Childhood Education and Development, e) Language and Literature Education, f) Social Science and Humanities Education, g) Science Education	Shs. 5,100,000/=	Shs.10,100,000/=

75	Master of Higher Education, <b>Tracks:</b> a) Leadership and Management b) Teaching and Learning c) Research and Innovation	Shs.5,000,000/=	Shs.8,000,000/=
<b>SCHOOL OF LAW</b>			
76	Master of Laws	Shs.5,000,000/=	Shs.8,000,000/=
<b>COLLEGE OF HEALTH SCIENCES</b>			
77	M. Med: Internal Medicine	Shs.5,000,000/=	Shs.8,000,000/=
78	M.Med: Family Medicine	Shs.5,000,000/=	Shs.8,000,000/=
79	M.Med: Emergency Medicine	Shs.5,000,000/=	Shs.17,987,680/=
80	M.Med: Neurosurgery	Shs.10,000,000/=	Shs.22,116,000/=
81	M.Med: Microbiology	Shs.5,000,000/=	Shs.8,000,000/=
82	M.Med: Ophthalmology	Shs.5,000,000/=	Shs.8,000,000/=
83	M.Med: Paediatrics and Child Health	Shs.5,000,000/=	Shs.8,000,000/=
84	M.Med: Pathology	Shs.5,000,000/=	Shs.8,000,000/=
85	M.Med: Psychiatry	Shs.5,000,000/=	Shs.8,000,000/=
86	M.Med: Radiology	Shs.5,000,000/=	Shs.8,000,000/=
87	M.Med: Ear, Nose & Throat	Shs.5,000,000/=	Shs.8,000,000/=
88	M.Med: Surgery	Shs.5,000,000/=	Shs.8,000,000/=
89	M.Med: Obstetrics & Gynaecology	Shs.5,000,000/=	Shs.8,000,000/=
90	M.Med: Anaesthesia	Shs.5,000,000/=	Shs.8,000,000/=
91	M.Med: Orthopaedics	Shs.5,000,000/=	Shs.8,000,000/=
92	MSc. in Medical Illustration	Shs.5,000,000/=	Shs.8,000,000/=
93	MSc. in Human Anatomy	Shs.5,000,000/=	Shs.8,000,000/=
94	MSc. in Pharmacology	Shs.5,000,000/=	Shs.8,000,000/=
95	MSc. in Physiology	Shs.5,000,000/=	Shs.8,000,000/=
96	MSc. in Clinical Epidemiology & Biostatistics	Shs.5,000,000/=	Shs.8,000,000/=
97	MSc. in Immunology and Clinical Microbiology	Shs.5,000,000/=	Shs.10,100,000/=
98	MSc. in Pharmaceuticals and Health Supplies Mgt	Shs.5,000,000/=	Shs.10,100,000/=
99	MSc. in Pharmacognosy	Shs.5,000,000/=	Shs.10,100,000/=
100	MSc.in Health Professions Education (Distance)	Shs.5,000,000/=	Shs.15,000,000/=
101	MSc.in Biostatistics	Shs.5,500,000/=	Shs.10,100,000/=
102	Master of Nursing (Midwifery & Women's Health)	Shs.5,000,000/=	Shs.10,100,000/=
103	Master of Public Health (Full Time)	Shs.7,193,351/=	Shs.18,150,000/=
104	Master of Public Health (Distance)	Shs.5,395,000/=	Shs.13,612,500/=
105	Master of Health Services Research	Shs.5,000,000/=	Shs.10,100,000/=
106	Master of Public Health Nutrition	Shs.5,000,000/=	Shs.15,150,000/=
107	Master of Public Health Disaster Management	Shs.5,000,000/=	Shs.15,150,000/=
108	Master of Health Sciences in Bioethics	Shs.5,000,000/=	Shs.15,150,000/=
109	Master of Health Informatics	Shs.5,000,000/=	Shs.11,500,000/=
110	Master of Dentistry (Oral & Maxillofacial Surgery)	Shs 5,000,000/=	Shs 10,100,000/=

111	Master of Public Health Monitoring and Evaluation	Shs.5,000,000/=	Shs.17,500,000/=
112	Master of Science in Bioinformatics	Shs.6,625,000/=	Shs.12,556,188/=
113	MSc.in Palliative Care (Tenable at the Institute of Hospice and Palliative Care in Africa	Shs.7,400,000/=	USD2,200
<b>COLLEGE OF NATURAL SCIENCES</b>			
114	MSc. in Physics	Shs.5,000,000/=	Shs.8,000,000/=
115	MSc. in Chemistry	Shs.5,000,000/=	Shs.8,000,000/=
116	MSc. in Botany <b>Tracks:</b> a) Molecular Biology & Genetics b) Natural Resources Ecology & Conservation c) Plant Taxonomy & Biosystematics d) Microbiology & Plant Pathology e) Plant Physiology	Shs.5,000,000/=	Shs.8,000,000/=
117	MSc. in Zoology <b>Tracks:</b> a) Fisheries and Aquatic Sciences b) Entomology c) Parasitology d) Wildlife Ecology and Management	Shs.5,000,000/=	Shs.8,000,000/=
118	MSc. in Geology	Shs.5,000,000/=	Shs.8,000,000/=
119	MSc. in Biochemistry	Shs.5,000,000/=	Shs.10,100,000/=
120	MSc.in Petroleum Geosciences	Shs.5,000,000/=	Shs.10,100,000/=
121	MSc. Mathematics	Shs.5,200,000/=	Shs. 6,500,000/=
123	MSc. Applied Mathematics	Shs.5,200,000/=	Shs. 6,500,000/=
<b>COLLEGE OF ENGINEERING, DESIGN, ART AND TECHNOLOGY</b>			
124	PGD in Construction Project Management	Shs.5,000,000/=	Shs.8,000,000/=
125	PGD in Urban Planning and Design	Shs.5,000,000/=	Shs.8,000,000/=
126	MSc. in Mechanical Engineering	Shs.5,000,000/=	Shs.8,000,000/=
127	Master of Architecture	Shs.5,000,000/=	Shs.8,000,000/=
128	MSc. in Renewable Energy	Shs.5,000,000/=	Shs.8,000,000/=
129	MSc. in Technology Innovation and Industrial Development	Shs.5,000,000/=	Shs.8,000,000/=
130	MSc. in Civil Engineering	Shs.5,000,000/=	Shs.8,000,000/=
131	MSc. in Urban Planning & Design	Shs.5,000,000/=	Shs.8,000,000/=
132	MSc. in Geo-Information Science and Technology	Shs.5,000,000/=	Shs.8,000,000/=
133	MSc. in Power Systems Engineering	Shs.5,700,000/=	Shs.11,312,000/=
134	MSc. in Telecommunication Engineering	Shs.5,700,000/=	Shs.11,312,000/=
135	MSc. in Construction Management	Shs.5,700,000/=	Shs.11,312,000/=
136	M.A. in Fine Art	Shs.5,000,000/=	Shs.8,000,000/=
<b>COLLEGE OF VETERINARY MEDICINE, ANIMAL RESOURCES AND BIOSECURITY</b>			
137	PGD in Livestock Development Planning & Management	Shs.5,000,000/=	Shs.10,100,000/=

138	Master of Veterinary Medicine (Food Animal Health & Production)	Shs.5,000,000/=	Shs.10,100,000/=
139	MSc. in Molecular Biology	Shs.5,000,000/=	Shs.10,100,000/=
140	MSc. in Veterinary Pathology	Shs.5,000,000/=	Shs.10,100,000/=
141	Master of Veterinary Preventive Medicine	Shs.5,000,000/=	Shs.10,100,000/=
142	Master of Biomedical Laboratory Sciences and Management	Shs.5,000,000/=	Shs.10,100,000/=
143	MSc.in International Infectious Diseases Management	Shs.5,000,000/=	Shs.10,100,000/=
144	MSc.in Wildlife Health and Management. <b>Tracks:</b> a) Wildlife Clinical Medicine b) Wildlife Resource Management c) Aquatic Health Management	Shs.5,200,000/=	Shs. 9,500,000/=
145	MSc.in Livestock Development and Management. <b>Tracks:</b> a) Livestock Sector Planning and Management b) Animal Product Processing, Entrepreneurship and Safety.	Shs.5,200,000/=	Shs. 8,900,000/=

#### **MAKERERE UNIVERSITY BUSINESS SCHOOL**

146	Master of Business Administration - Evening	Shs.4,400,000/=	USD2,916
147	MSc. in Accounting and Finance	Shs.4,200,000/=	USD2,356
148	MSc. in Marketing	Shs.4,000,000/=	USD2,356
149	Master of Human Resource Management	Shs.4,000,000/=	USD2,356
150	MSc. in Procurement & Supply Chain Management	Shs.4,300,000/=	USD2,916
151	MSc. in Leadership and Governance	Shs.4,200,000/=	USD2,356
152	MSc. in Entrepreneurship	Shs.4,200,000/=	USD2,356
153	M.A. in Economic Policy Management	Shs.4,300,000/=	USD2,664
154	Master of International Business	Shs.4,300,000/=	USD2,664
155	Master of Hospitality and Tourism Management	Shs.4,300,000/=	USD2,664
156	Master of Business Administration (Modular)	Shs.6,000,000/=	USD3,474
157	MSc. in Banking & Investment Management	Shs.4,300,000/=	USD2,664
158	Master of Energy Economics and Governance	Shs.4,800,000/=	USD2,000

#### **DOCTORAL DEGREES BY COURSEWORK AND DISSERTATION**

1	PhD in Health Science	Shs.10,000,000/=	Shs.15,000,000/=
2	PhD in Agricultural and Rural Innovation	Shs.7,000,000/=	Shs.13,000,000/=
3	PhD in Data Communication & Software Engineering	Shs.7,000,000/=	Shs.10,000,000/=
4	PhD in Computer Science	Shs.7,000,000/=	Shs.10,000,000/=
5	PhD in Information Technology	Shs.7,000,000/=	Shs.10,000,000/=
6	PhD in Information Systems	Shs.8,000,000	Shs.16,000,000/=
7	PhD in Information Science	Shs.7,000,000/=	Shs.10,000,000/=

8	PhD in Educational Management	Shs.7,000,000/=	Shs.10,000,000/=
9	PhD in Plant Breeding and Biotechnology	Shs.7,000,000/=	Shs.10,338,360/=
10	PhD in Bioinformatics	Shs.10,662,500/=	Shs.16,337,730/=
11	PhD in Economics	Shs.10,000,000/=	Shs.20,000,000/=
12	PhD in Energy Economics and Governance	Shs.12,000,000/=	USD5,000
13	PhD in Agricultural and Applied Economics	Shs.10,000,000/=	Shs.13,000,000/=
<b>DOCTORAL DEGREES BY RESEARCH ONLY</b>			

<b>COLLEGE OF COMPUTING AND INFORMATION TECHNOLOGY</b>			
1	PhD degrees tenable in the School of Computing and Informatics Technology	Shs.7,000,000	Shs.10,000,000
2	PhD degrees tenable in the East African School of Library and Information Science	Shs.7,000,000	Shs.10,000,000
<b>COLLEGE OF AGRICULTURAL AND ENVIRONMENTAL SCIENCE</b>			
3	PhD degrees tenable in the School of Forestry, Environmental And Geographical Studies	Shs.7,000,000	Shs.9,000,000
4	PhD degrees tenable in the School of Food Technology, Nutrition & Bio-Engineering	Shs.7,000,000	Shs.9,000,000
5	PhD degrees tenable in the School of Agricultural Sciences	Shs.7,000,000	Shs.9,000,000
<b>COLLEGE OF HUMANITIES AND SOCIAL SCIENCES</b>			
6	PhD degrees tenable in the School of Women & Gender Studies	Shs.7,000,000	Shs.9,000,000
7	PhD degrees tenable in the School of Liberal & Performing Arts	Shs.7,000,000	Shs.9,000,000
8	PhD degrees tenable in the School of Social Sciences	Shs.7,000,000	Shs.9,000,000
9	PhD degrees tenable in the School of Languages, Literature and Communication	Shs.7,000,000	Shs.9,000,000
10	PhD degrees tenable in the School Of Psychology	Shs.7,000,000	Shs.9,000,000
<b>COLLEGE OF BUSINESS AND MANAGEMENT SCIENCES</b>			
11	PhD degrees tenable in the School of Economics	Shs.10,000,000	Shs.20,000,000
12	PhD degrees tenable in the School of Business	Shs.8,000,000	Shs.9,873,540
13	PhD degrees tenable in the School of Statistics and Applied Economics	Shs.8,587,500	Shs.9,550,000
<b>COLLEGE OF EDUCATION AND EXTERNAL STUDIES</b>			
14	PhD degrees tenable in the East African School of Higher Education Studies and Development	Shs.7,000,000	Shs.10,100,000
15	PhD degrees tenable in the School of Distance & Life-Long Learning	Shs.7,000,000	Shs.10,100,000
16	PhD degrees tenable in the School of Education	Shs.7,000,000	Shs.10,100,000
<b>SCHOOL OF LAW</b>			

17	Doctor of Laws (LLD)	Shs.7,000,000	Shs.9,000,000
<b>COLLEGE OF ENGINEERING, DESIGN ART AND TECHNOLOGY</b>			
18	PhD degrees tenable in the School of Built Environment	Shs.8,000,000	Shs.9,873,540
19	PhD degrees tenable in the School of Engineering	Shs.8,000,000	Shs.9,873,540
20	PhD degrees tenable in the Margaret Trowel School of Industrial and Fine Arts	Shs.7,000,000	Shs.9,000,000
<b>COLLEGE OF NATURAL SCIENCES</b>			
21	PhD degrees tenable in the School of Biological Sciences	Shs.7,000,000	Shs.10,000,000
22	PhD degrees tenable in the School of Physical Sciences	Shs.7,000,000	Shs.10,000,000
<b>COLLEGE OF HEALTH SCIENCES</b>			
23	PhD degrees tenable in the School of Medicine	Shs.8,525,000	Shs.11,250,000
24	Doctor of Medicine (MD) in Medical Practice	Shs.8,525,000	Shs.11,250,000
25	PhD degrees tenable in the School of Biomedical Sciences	Shs.8,525,000	Shs.11,250,000
26	PhD degrees tenable in the School of Public Health	Shs.7,000,000	Shs.10,000,000
27	PhD degrees tenable in the School of Health Sciences	Shs.8,525,000	Shs.11,250,000
<b>COLLEGE OF VETERINARY AND PREVENTIVE MEDICINE</b>			
28	PhD degrees tenable in the School of Veterinary Medicine & Animal Resources	Shs.7,775,000	Shs.12,750,000
29	PhD degrees tenable in the School of Biosecurity, Biotechnical & Laboratory Sciences	Shs.7,775,000	Shs.12,750,000
<b>MAKERERE UNIVERSITY BUSINESS SCHOOL</b>			
30	PhD degrees tenable at MUBS	Shs.8,000,000	USD 2,887

### **FUNCTIONAL FEES (PER ANNUM)**

No.	Item	Ugandans/E.African Students	International Students
1	Administrative Fees	200,000/=	484,800/=
2	Library Fee	20,000/=	40,400/=
3	Registration Fee	120,000/=	202,000/=
4	Identity Card	45,000/=	45,000/=
5	Examination Fees (Masters)	200,000/=	707,000/=
6	Examination Fees (PhD)	300,000/=	1,010,000/=
7	Technology Fee	80,000/=	161,600/=
8	Late Registration Fee	50,000/=	101,000/=
9	Endowment fees	10,000/=	10,000/=



10	Affiliation fees-(Payable directly to Makerere University	20,000/=	40,000/=
11	National Council for Higher Education	<b>20,000/= (Payable to NCHE annually) by all students.</b>	

## REFUND OF TUITION FEES

Regulations on refund of excess fees paid to the University are found in the Makerere University Fees Policy (2016). The University policy regarding refund of tuition fees to students who have chosen to withdraw from the programs is as follows:

<b>Time at which student withdraws</b>	<b>%age of tuition fees refunded in a semester</b>
(a) Before the end of the First week of a semester	100%
(b) By the end of the second week of a semester	80%
(c) By the end of third week of a semester	60%
(d) By the end of the fourth week of a semester	40%
(e) By the end of the fifth week of a semester	20%
(f) After the fifth week of a semester	0%

**Fees for accommodation, and functional fees i.e. application, registration, examinations, technology, identity card, library and administration are not refundable.**

## PROGRESS REPORTS

Every student is required to submit (through his/her supervisor) reports on his/her progress twice a year. This is done on a special progress report form, which your School will supply. **Failure to fulfill this requirement may lead to discontinuation.**

## FACILITIES

### LIBRARY

The Library on the main campus serves all students and staff. In addition, there are sub-libraries at the College of Health Sciences, the East African School of Library and Information Science, College of Engineering, Design, Art and Technology, College of Education and External Studies, Makerere University Business School, College of Veterinary Medicine, Animal Resources and Bio-security, and there are several School libraries. Every School has a Book Bank System that loans books to registered students as well. Use of these facilities is reserved for registered students only.

## **MEDICAL SERVICES**

There is a University Hospital at the main Campus, which caters for both staff and students. Mulago Hospital the main National referral Hospital is within a walking distance from the main Campus. In addition there are several other public and private hospitals, and many private clinics in the Kampala cosmopolitan area.

## **RECREATION**

There are ample facilities for sports and games at the main campus. These include facilities for football, lawn tennis, squash, basketball, swimming and athletics.

## **SPIRITUAL SERVICES**

There are two Chapels for Christians; St. Francis and St. Augustine both located behind and adjacent to the Main Building and a Mosque for Muslims by the Main Gate, of the University Campus. In addition, there are many other places of worship in the neighbourhood.

## **COMMUNITY AND TRANSPORT**

The University is in a Sub-urban location only three kilometers from the General Post Office of Kampala City. Public transport is available to and from the City.

## **THE DIRECTORATE OF RESEARCH AND GRADUATE TRAINING CLIENT CHARTER**

### **BACKGROUND**

The Directorate of Research and Graduate Training (DRGT) was established in 1994 as School of Post Graduate studies with the mandate to co-ordinate graduate training, research, and publication to ensure quality output. Later it evolved into the School of Graduate Studies and now with the college formation, it has been transformed into the Directorate of Research and Graduate Training. The Directorate has been charged with a major function of coordinating research in the whole University. The school was established to meet the overwhelming and ever growing demand for higher education and has done this successfully as the number of graduate students has greatly increased (from 500 in 1994 to over 5500 to date). We congratulate our students and welcome them to the graduate community of knowledge spinners, social transformers and leaders in research and innovations.

### **UNIVERSITY VISION:**

Makerere University envisages herself to be the leading institution for academic excellence and innovation in Africa.

### **MISSION OF THE DIRECTORATE OF RESEARCH AND GRADUATE TRAINING:**

To coordinate, monitor and provide an enabling environment for quality graduate training, innovative research and communication of research outputs; and to foster and manage graduate training and research by University Units by promoting cutting edge innovative, impact oriented research, and centres of excellence to meet the changing needs of society and for sustained development.

### **STRATEGIC OBJECTIVES:**

1. Source funds to improve DRGT capacity to co-ordinate and manage research, training, research and publication in Makerere University.
2. Provide administrative, policy guidance and co-ordination of graduate training and research to constituent university units.
3. Support research, outreach and publication of university findings for wider use of the society.
4. Initiate and promote partnerships and linkages within and outside the university.

### **LOCATION OF THE DIRECTORATE OF RESEARCH AND GRADUATE TRAINING:**

The main offices of the Directorate of Research and Graduate Training (DRGT) are located on the fourth (4th) floor of the Senate building just below the School of Social Sciences and adjacent to the Lincoln building. However, the Research Division is on Block B5, Lincoln Flats.

### **SERVICES OFFERED:**

The Directorate of Research and Graduate Training (DRGT) has two major Divisions: Graduate Training Division and the Research, innovations and knowledge Transfer Partnerships Division.

The following are the outlines of the roles of the two major divisions;

### **GRADUATE TRAINING:**

1. Advertising Graduate programs to the public to create awareness and to meet demand.
2. Issuance and receipt of application forms for the various advertised graduate programmes.
3. Admission of students for graduate programs.
4. Developing and maintaining a data base of students' records and thus coordinating the Graduate training and documenting graduate records.

5. Awarding degrees, PhD and Postgraduate diplomas to graduate students.
6. Clearance of students after completion of the graduate programmes.
7. Assessment and ensuring quality of Graduate programmes.
8. Monitoring of quality and coordinating examinations and programme development from teaching units.
9. Development and overseeing of policies relevant for graduate studies and training.

### **RESEARCH, INNOVATIONS AND KNOWLEDGE TRANSFER PARTNERSHIPS:**

- Source for funds to support research.
- Developing and implementing the Research policy and Intellectual property Management Policy.
- Developing research agenda and strategies.
- Advertising research grants, creating awareness of the grants and formulating guidelines for awarding the grants.
- Monitoring and evaluating ongoing research and research output.
- Receipt of financial and technical accountability (technical and financial reports).
- Publication and dissemination of research output (encouraging and supporting researchers to publish their findings)
- Establishing a research database.
- Writing reports to the funders (technical and financial accountability)
- Organizing seminars and conferences to provide information on researchable areas.

### **WHERE TO ACCESS SERVICES:**

#### **Room 307/308:**

- Issuance and receipt of application forms.
- Issuance of admission letters
- Issuance and Receipt of registration forms
- Maintenance of an information database of registered students.

#### **Room 406:**

- Receipt of financial documents such as invoices and travel vouchers.

- Disbursements of research funds and grants.

**Room 410:**

- Receipt of PhD applications
- Receipt of examiners reports.
- General administration of the Directorate

**Room 414:**

- Maintenance of students' files and records.

**Room 415:**

- Coordinates graduate training at the Directorate and the Colleges
- Oversees graduate training processes.

**Room 416 (A):**

- Issuance and receipt of transcripts and certificates request forms.
- Issuance of the award letters.
- Issuance of information on the student dissertation submission status.
- Dispatch of all student correspondences

**Room 416 (B):**

- Receipt of students Final Dissertation/Theses.
- Preparing of letters of Award
- Compilation of graduation list and clearance

**OUR DEVELOPMENT PARTNERS TO WHOM WE ARE FOREVER GRATEFUL (To consult Director)**

- Swedish International Development Agency (SIDA)
- Carnegie Corporation of New York
- Norwegian Agency for Development Cooperation (NORAD)
- Welcome Trust
- European Union
- Bill and Melinda Gates Foundation
- USAID
- Gerda Henkel Foundation
- Andrew W. Mellon Foundation

**CORRESPONDENCE**

All correspondence concerning graduate academic matters should be addressed to the **Director, Directorate of Research and Graduate Training**, P.O. Box 7062, Kampala. In all

correspondence to the Directorate, please quote your **programme, registration and student numbers** as shown in your admission letter.