



*Welcome to Makerere University,
we hope your time here will be fulfilling*



MAKERERE UNIVERSITY

DIRECTORATE OF RESEARCH AND GRADUATE TRAINING

**HIGHER DEGREES AND POSTGRADUATE DIPLOMA
JOINING INSTRUCTIONS & FEES STRUCTURE
2024/2025**



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MESSAGE FROM THE VICE CHANCELLOR

It is my great pleasure to welcome you to our esteemed institution, a place where excellence in education, research, and innovation is at the heart of everything we do. You are now part of a vibrant and dynamic community that has a rich history and a bright future. Makerere University is not just a place of learning; it is a place where ideas come to life, where dreams are realized, and where leaders are born. You are joining an institution that is renowned for its academic rigor, distinguished faculty, and diverse student body. Our commitment to academic excellence and societal impact has positioned us as a leading University in Africa and the world.

As you embark on this new journey, I encourage you to take full advantage of the opportunities that await you. Engage actively in your studies, participate in extracurricular activities, and immerse yourself in the rich cultural and intellectual environment of our University. Your time here will be filled with challenges, but also with countless opportunities for growth and discovery. Remember that the journey you are about to undertake is not one you must take alone. Our dedicated faculty and staff are here to support and guide you every step of the way. We are committed to providing you with the resources and support you need to succeed academically, personally, and professionally.

We are proud to have you join our Makerere family. I have no doubt that you will bring your unique talents, perspectives, and aspirations to Makerere University, and that you will leave here as a well-rounded individual ready to take on the challenges of the future. Welcome once again to Makerere University. I wish you all the best in your studies and look forward to witnessing your achievements.

We Build for the Future.

PROF. BARNABAS NAWANGWE
VICE CHANCELLOR



MESSAGE FROM DEPUTY VICE-CHANCELLOR, ACADEMIC AFFAIRS

I am delighted to warmly welcome each of you as you join our prestigious institution for your graduate studies. This marks the beginning of an exciting and transformative journey that will challenge you intellectually, expand your horizons, and equip you with the skills and knowledge to make significant contributions to your field and society. At Makerere University, we are committed to fostering an environment of academic excellence, innovation, and interdisciplinary collaboration. Our faculty members are renowned experts and dedicated mentors who are eager to guide you through your academic journey. You will have the opportunity to engage in cutting-edge research, collaborate with peers from diverse backgrounds, and contribute to solving some of the most pressing global challenges.

Your decision to pursue graduate studies is a testament to your dedication to learning and personal growth. It is a time for deep exploration, critical thinking, and the pursuit of new knowledge. As you embark on this journey, I encourage you to take full advantage of the resources and opportunities available to you. Engage actively in your coursework, participate in research projects, attend seminars and workshops, and build networks with fellow students and faculty.

I am aware that graduate studies can be demanding, and we are committed to providing the support you need to succeed. The Makerere University community is here to assist you in navigating any challenges you may encounter. Our dedicated staff, comprehensive student services, and vibrant campus life are all designed to ensure that you have a fulfilling and enriching experience. You are now part of a diverse and dynamic community of scholars driven by curiosity, creativity, and a commitment to excellence. We are excited to see the innovative ideas and contributions you will bring to Makerere University. Your unique perspectives and experiences will enrich our academic community and advance the frontiers of knowledge.

A handwritten signature in blue ink, appearing to read 'M. Buyinza', written in a cursive style.

PROF. MUKADASI BUYINZA
Ag. Deputy Vice-Chancellor, Academic Affairs



WELCOME MESSAGE
DIRECTORATE OF RESEARCH
AND GRADUATE TRAINING

It is with great pleasure that I welcome you to our esteemed institution and to the Directorate of Research and Graduate Training. You have embarked on a remarkable journey that will be both challenging and rewarding, and we are thrilled to have you join our vibrant and dynamic graduate community. Graduate studies at Makerere University represent an opportunity for profound intellectual growth, rigorous academic exploration, and significant personal development. As you delve into your chosen fields of study, you will be surrounded by distinguished faculty, innovative researchers, and dedicated peers, all contributing to an environment that fosters excellence and discovery.

Our mission at the Directorate of Research and Graduate Training To be a vibrant graduate training and research coordinating centre in the country and region. From funding opportunities and research facilities to professional development workshops and interdisciplinary collaborations, we are here to ensure that your experience at Makerere University is enriching and transformative.

As you begin this exciting phase of your academic career, I encourage you to embrace the challenges and opportunities that come your way. Engage actively with your mentors, participate in research projects, and take advantage of the diverse learning experiences available to you. Your journey here will be what you make of it, and I urge you to be proactive, curious, and resilient. Remember that you are now part of a prestigious institution with a rich history of academic excellence and societal impact.

Our dedicated team at the Directorate of Research and Graduate Training is here to support you in achieving your goals. Whether you need assistance with research funding, ethical considerations, or thesis preparation, we are here to help. Please do not hesitate to reach out to us for guidance and support. Welcome once again to Makerere University. I wish you all the best in your studies and look forward to seeing the remarkable achievements you will undoubtedly accomplish during your time here.

ASSOC PROF. ROBERT WAMALA
Ag. Director, Directorate of Research and Graduate Training



MAKERERE UNIVERSITY

University Anthem

Chorus

Makerere, Makerere,
We build for the future, The Great Makerere
Great, Great and Mighty, The walls around
thee Great, Great and Mighty,
The gates beside thee X4

1. From East and West
From North and South
All voices singing, Arise Makerere
Rise up and rise, High up and high
All voices singing Arise Makerere

2. Do not forget,
Through all the years
Those who have gone through the gates
of Makerere
Give them the pride, Give them the joy
Oh! To remember, The gates of Makerere

3. Those who here be
Seek ye the truth
Build for the future, The great Makerere
Those here have been, those here will be
Build for the future, The Great Makerere



We Build for the Future

MAKERERE UNIVERSITY

VISION STATEMENT

To be a thought leader of knowledge generation for societal transformation and development.

MISSION STATEMENT

To provide transformative and innovative teaching, learning, research and services responsive to dynamic national and global needs.

IDENTITY STATEMENT

Makerere University is a community of scholars committed to generating and disseminating knowledge and the cultivation of wisdom for the welfare of society.

PHILOSOPHY STATEMENT

Sensitivity and responsiveness to societal needs and the right of every person to knowledge.

CORE VALUES

Excellence

Strive for excellence that seeks to apply the highest standards to benefit University stakeholders

Accountability

Commit University staff to uphold the ethos that meet the expectations of its stakeholders

Professionalism

Demonstrate competence and a culture of customer care to generate new ideas from staff and students

Integrity

Uphold ethical values that ensure that staff and students do the right thing in all circumstances

Respect and Inclusivity

Promote diversity in the University community and create an inclusive environment in which ideas flourish to achieve maximum potential without discrimination

DIRECTORATE OF RESEARCH AND GRADUATE TRAINING (DRGT)

In 1994 Makerere University Council approved the establishment of a School of Postgraduate Studies, which later became the School of Graduate Studies, and now (2010) transformed into the Directorate of Research and Graduate Training (DRGT). The Directorate plays a key role in coordinating and promoting research initiatives, providing support for graduate students, and ensuring the quality of graduate programs.

Specific Functions and Responsibilities of DRGT

MISSION

To coordinate, monitor and provide an enabling environment for quality graduate training, innovative research and communication of research outputs; and to foster and manage graduate training and research by University Units by promoting cutting edge innovative, impact oriented research, and centres of excellence to meet the changing needs of society and for sustained development.

Coordinate and administer all matters related to postgraduate studies

Streamline, review and reform, if necessary, regulations, procedures and practices in order to provide a conducive environment for graduate training and innovative research at Makerere

Provide both postgraduate students and supervisors a home that gives them sense of belonging to a meaningful scholarly community

Co-ordinate and administer all research

Advise on research priorities geared to the fulfilment of national development and professional objectives

Undertake any other relevant activity that is pertinent to graduate studies and research so as to promote and improve the quality of scholarship in Makerere University

Location of The Directorate of Research and Graduate Training



The main offices of the Directorate of Research and Graduate Training (DRGT) are located on the fourth (4th) floor of the Senate building just below the School of Social Sciences and adjacent to the Lincoln building. However, the Research Division is on Block B5, Lincoln Flats.

SEMESTERS CALENDAR FOR ACADEMIC YEAR 2024/2025

Time Frame	Activity
03rd - 09th Aug, 2024	Fresher's Orientation week
12th Aug - 16th Nov, 2024	Semester One, Teaching and learning
18th Nov - 7th Dec, 2024	Semester One, Examinations
07th Dec, 2024 - 18th Jan, 2025	Semester One Holidays
13th Jan - 17th Jan, 2025	Graduation week
18th Jan - 17th May, 2025	Semester Two, Teaching and learning
28th April - 17th May, 2025	Semester Two, Examinations
17th May - 26th July, 2025	Recess Term

University Examinations are conducted in the last three weeks of each Semester. Students should take note that Makerere University is a secular institution. It is the official policy of the University that all days in a week are considered working days. Staff and students are expected to conduct or attend lectures and examinations at scheduled times and days.

Reporting to Colleges and Schools

All graduate students should report to their respective Colleges/Schools for briefing on the structure and requirements of their programs. The time table for briefings will be fixed by the respective Colleges/Schools.

Meeting with University Officials

The Director, Directorate of Research and Graduate Training and other University officials will meet all Graduate students on a date to be communicated later.

REGISTRATION

Every new student admitted to a programme of study of Makerere University was issued a provisional admission letter with a fees structure for payment of requisite fees. This enables First Year students to pay at least 60% tuition and all functional fees before issuance of original admission letters which should be collected from Senate Building, level 3, office no. 307.

For a candidate to qualify to be a bonafide student of the University, he/she **MUST** be registered. Registration is a mandatory requirement of the University which must be done within the specified time at the beginning of the semester. Failure to do so will automatically lead to your place being forfeited to another candidate. Ensure that you complete all the required registration formalities within the prescribed time as per the Fees Payment Policy.

NOTE: The **Name** in which the student is registered will be that, which appears on the student's letter of admission. This must be the **Name which** appears on the **Student's Bachelor's Degree Certificate/Transcript. Married students** who have acquired names of their spouses will be permitted to **add** their spouse's name on production of a **Marriage Certificate. Original admission letter should be presented for registration and copy attached to the registration documents**

Registration Requirements

For registration purposes all first year students **MUST** produce their **original** documents as indicated on their admission letters for validation and verification purposes. At the end of the online registration exercise, fresh students will be required to submit 3 photocopies of their academic documents for record purposes and a system generated registration report.

Procedure For Students' Registration on ACMIS

Step 1: Activate Your Student Portal Account, Enrol

- a) Access the Student Portal via <https://myportal.mak.ac.ug>
- b) Login using your student number printed on your admission letter as your username and password. The system will prompt you to enter your student number again and request for a reset token (**This will be sent to your phone or your Registrar can generate token for you**)
- c) Use the token and set your own password (It could be as simple as your telephone number or student number)

- d) Login into your account using student number as **username** and the password you have set in (c) above
- e) Then enrol by selecting the appropriate enrolment options;
- f) Fresher (My First Semester) for all NEW STUDENTS.
- g) Select Study year and then click enrol

Step 2: Registration Of Course Units

- a) For Registration, visit your school or college Registrar for document verification.
- b) Only after the Registrar has verified your documents, will you be able to register.
- c) You are required to pay 100% Functional fees and at least 60% Tuition for you to be able to register
- d) During registration, select the Course unit from the pool course units on the left following the timetabled course units and click add course to the list of courses you are to register for. Finally click the register button at the lower right

Step 3. Pay Fees

- a) After enrolment two invoices will be generated. One for functional fees and one for tuition fees.
- b) Click on generate PRN to get PRN for payment of invoices.
- c) Pay all the necessary fees per the fees policy (as issued by University Bursar's office) before registration.
- d) Students admitted to affiliated institutions must pay **all Tuition fees** to their Institutions **and functional fees payable** to Makerere University should be paid directly to the Makerere University

FORGERY

Cases of impersonation, falsification of information/documents, fraudulent access or giving false information, whenever discovered, either at registration or afterwards, will lead to automatic cancellation of admission, dismissal from the university, revocation of awards where applicable and persecution in courts of law.

No Registration on More than one Programme

Students should note that the University policy on registration does not allow one to register for more than one programme at the same time. Breach of this regulation leads to automatic cancellation of admission to the University.

ACCEPTING OR DECLINING A PLACE OF OFFER

Any First year student who will not have registered within the first three (3) weeks of the beginning of the academic year shall be deemed to have declined the offer of a place at the university. **In case a student wants to defer his/her study, he/she should pay all Functional fees plus 60% of the semester tuition and apply for withdrawal. If not, the student will have to re-apply and compete afresh in the next academic year.**

WITHDRAWAL

A **registered** student, who intends to withdraw from the university, must apply and be given permission by the Principal of the College or Dean, School of Law where she/ he belongs. A **registered** student will be allowed a **maximum of two withdrawals** in an academic Programme. A programme of 2 (Two) years of duration has a maximum of 4 (Four) years within which a student can withdraw and complete, one of three (3) years has a maximum of 5 (five) years. **Any student who over stays/ delays on the programme beyond the stipulated period will be de-registered.**

IDENTITY CARDS

All registered students are issued with official University identity cards on payment of a fee. It is important that you carry your **current Identity Card**, which you may be requested to produce at any time by the University officials.

ACCOMMODATION

The University has very limited accommodation for Graduate students, and the majority of students have to find their own accommodation. Students who may wish to be accommodated in the Graduate Hall should submit their application to the Warden of the Graduate Hall for consideration.

All first year graduate students whether resident or non-resident are required to register with the Academic Warden of the Graduate Hall and pay registration fees. This registration takes place after finalizing registration with your College.

TRAVEL ARRANGEMENTS

It is the responsibility of the new Graduate student to arrive at the University in time. The University may provide reception for International students on arrival at Entebbe International Airport if notified in advance of the arrival plan.



Makerere University, main entrance

TUITION FEES PER PROGRAMME

Academic Programmes		Tuition Fees Per Annum (Shillings/Usd)	
		Ugandan & EA Students	International Students
College of Agricultural and Environmental Sciences			
1	PGD in Environmental and Social Impact Assessment	Shs.5,000,000/=	Shs.8,000,000/=
2	MSc. in Agricultural Engineering	Shs.5,000,000/=	Shs.8,000,000/=
3	MSc. in Agricultural Extension and Rural Innovation	Shs.5,000,000/=	Shs.8,000,000/=
4	MSc. in Crop Science	Shs.5,000,000/=	Shs.8,000,000/=
5	MSc. in Animal Science	Shs.5,000,000/=	Shs.8,000,000/=
6	MSc. in Soil Science and Agrology	Shs.5,000,000/=	Shs.8,000,000/=
7	Master of Agribusiness Management	Shs.5,000,000/=	Shs.8,000,000/=
8	MSc. in Integrated Watershed Management	Shs.5,000,000/=	Shs.8,000,000/=
9	MSc. in Plant Breeding and Seed Systems	Shs.5,000,000/=	Shs.10,338,360/=
10	MSc. in Applied Human Nutrition	Shs.5,000,000/=	Shs.9,090,000/=
11	MSc.in Forestry and Biodiversity Management	Shs.5,600,000/=	Shs.8,985,600/=
12	MSc.in Disaster Risk Management	Shs.5,000,000/=	Shs.7,200,000/=
13	Master of Land Use and Regional Development Planning	Shs.5,000,000/=	Shs.7,200,000/=
14	MSc. in Environment and Natural Resources Management	Shs.5,420,000/=	Shs.8,425,000/=
15	MSc.in Agroforestry and Community Development	Shs.5,600,000/=	Shs.8,985,600/=
16	Master of Geographical Sciences	Shs.5,000,000/=	Shs.7,200,000/=
17	MSc. Food Safety and Quality Management	Shs.5,200,000/=	Shs.8,900,000/=
18	MSc. in Applied Meteorology	Shs.5,000,000/=	Shs.7,200,000/=
19	MSc. in Tourism and Hospitality Management	Shs.5,000,000/=	Shs.7,464,000/=
20	MSc. in Climate Change and Development	Shs.5,020,000/=	Shs.7,464,000/=
College of Humanities and Social Sciences			
21	PGD in Gender and Local Economic Development	Shs.5,000,000/=	Shs.7,000,000/=
22	PGD in Peace Building and Conflict Transformation	Shs.5,000,000/=	Shs.7,000,000/=
23	PGD in Counselling Psychology	Shs.5,000,000/=	Shs.7,000,000/=
24	M.A. in Human Rights	Shs.5,000,000/=	Shs.7,000,000/=
25	M.A.in Philosophy	Shs.5,000,000/=	Shs.7,000,000/=
26	Master of Philosophy in Applied Ethics	Shs.5,000,000/=	Shs.7,000,000/=
27	M.A. in History	Shs.5,000,000/=	Shs.7,000,000/=
28	M.A. in Music	Shs.5,000,000/=	Shs.7,000,000/=
29	M.A. in Peace and Conflict Studies	Shs.5,000,000/=	Shs.7,000,000/=
30	M.A. in Religious and Theological Studies (Ggaba & Kinyamasika National Seminaries)	Shs.5,000,000/=	Shs.7,000,000/=
31	Master of Development Studies	Shs.5,000,000/=	Shs.7,000,000/=
32	Master of Strategic and Corporate Communication	Shs.5,000,000/=	Shs.7,000,000/=
33	Master of Journalism and Multimedia	Shs.5,000,000/=	Shs.7,000,000/=
34	M.A. in African Languages	Shs.5,000,000/=	Shs.7,000,000/=
35	M.A. in Gender Studies	Shs.5,000,000/=	Shs.7,000,000/=
36	M.A. in Public Administration & Management	Shs.5,150,000/=	Shs.9,000,000/=

37	M.A. in International Relations & Diplomatic Studies	Shs.5,150,000/=	Shs.9,000,000/=
38	Master of Social Work	Shs.5,150,000/=	Shs.9,000,000/=
39	M.Ed. in Educational Psychology	Shs.5,000,000/=	Shs.7,000,000/=
40	Master of Organizational Psychology	Shs.5,000,000/=	Shs.7,000,000/=
41	MSc. in Clinical Psychology	Shs.5,000,000/=	Shs.7,000,000/=
42	Master of Counselling Psychology	Shs.5,000,000/=	Shs.7,000,000/=
43	M.A in French Language Studies	Shs.5,000,000/=	Shs.10,500,000/=
College Of Computing and Information Sciences			
44	PGD in Information Technology	Shs.5,000,000/=	Shs.12,280,000/=
45	PGD in Computer Science	Shs.5,000,000/=	Shs.12,750,000/=
46	PGD in Data Communication and Software Engineering	Shs.5,000,000/=	Shs.12,901,000/=
47	PGD in Information Systems	Shs.5,000,000/=	Shs.11,200,000/=
48	MSc. in Computer Science	Shs.5,000,000/=	Shs.12,750,000/=
49	Master of Information Technology	Shs.5,000,000/=	Shs.12,280,000/=
50	MSc. in Data Communication and Software Engineering	Shs.6,000,000/=	Shs.15,112,600/=
51	MSc. in Information Systems	Shs.5,600,000/=	Shs.11,200,000/=
52	MSc. in Information Science	Shs.5,000,000/=	Shs.8,000,000/=
53	MSc. in Records and Archives Management	Shs.5,000,000/=	Shs.8,000,000/=
College of Business and Management Sciences			
54	PGD in Statistics	Shs.5,000,000/=	Shs.7,000,000/=
55	PGD in Demography and Population Studies	Shs.5,000,000/=	Shs.7,500,000/=
56	PGD in Population and Reproductive Health	Shs.5,000,000/=	Shs.7,500,000/=
57	M.A. in Economic Policy and Planning	Shs.5,000,000/=	Shs.7,000,000/=
58	M.A. in Economic Policy Management	Shs.5,000,000/=	Shs.9,090,000/=
59	M.A in Economics	Shs.5,000,000/=	Shs.7,000,000/=
60	Master of Business Administration	Shs.5,000,000/=	Shs.7,000,000/=
61	Master of Demography and Population Studies	Shs.5,000,000/=	Shs.7,500,000/=
62	Master of Statistics	Shs.5,000,000/=	Shs.7,000,000/=
63	MSc.in Population and Reproductive Health	Shs.5,000,000/=	Shs.7,000,000/=
64	MSc. in Quantitative Economics	Shs.5,000,000/=	Shs.7,000,000/=
65	Master in Financial Services (Uganda Institute of Banking and Financial Services)	Shs.5,000,000/=	Shs.7,000,000/=
66	Master in Public Infrastructure Management (Block week Modular)	Shs.5,000,000/=	Shs.7,200,000/=
67	MSc. in Investment and Risk Management	Shs.5,000,000/=	Shs.7,000,000/=
68	MSc. in Accounting and Finance	Shs.5,000,000/=	Shs.7,000,000/=
College of Education and External Studies			
69	PGD in Medical Education (Mulago Health Tutors College)	Shs.5,000,000/=	
70	Master of Education, Tracks include: a) Educational Policy and Planning	Shs.5,100,000/=	Shs.10,100,000/=
71	Master of Adult and Community Education	Shs.5,000,000/=	Shs.10,100,000/=
72	Master of Instructional Design and Technology	Shs.5,200,000/=	Shs. 10,700,000/=

73	Master of Higher Education, Tracks include: a) Leadership and Management b) Teaching and Learning c) Research and Innovation	Shs.5,000,000/=	Shs.8,000,000/=
School of Law			
74	Master of Laws	Shs.5,000,000/=	Shs.8,000,000/=
College of Health Sciences			
75	M. Med: Internal Medicine	Shs.5,000,000/=	Shs.8,000,000/=
76	M.Med: Family Medicine and Community Practice	Shs.5,000,000/=	Shs.8,000,000/=
77	M.Med: Ophthalmology	Shs.5,000,000/=	Shs.8,000,000/=
78	M.Med: Paediatrics and Child Health	Shs.5,000,000/=	Shs.8,000,000/=
79	M.Med: Radiology	Shs.5,000,000/=	Shs.8,000,000/=
80	M.Med: Ear, Nose &Throat	Shs.5,000,000/=	Shs.8,000,000/=
81	M.Med: Obstetrics & Gynaecology	Shs.5,000,000/=	Shs.8,000,000/=
82	M.Med: Neurosurgery	Shs.10,000,000/=	Shs.22,116,000/=
83	Master of Dentistry in Oral and Maxillofacial	Shs.10,000,000/=	Shs.15,000,000/=
84	MSc. in Human Anatomy	Shs.5,000,000/=	Shs.8,000,000/=
85	MSc. in Physiology	Shs.5,000,000/=	Shs.8,000,000/=
86	MSc. in Pharmaceuticals and Health Supplies Mgt	Shs.5,000,000/=	Shs.10,100,000/=
87	MSc.in Health Professions Education (Distance)	Shs.5,000,000/=	Shs.15,000,000/=
88	Master of Biostatistics	Shs.5,500,000/=	Shs.10,100,000/=
89	Master of Public Health (Full Time)	Shs.7,193,351/=	Shs.18,150,000/=
90	Master of Public Health (Distance)	Shs.5,395,000/=	Shs.13,612,500/=
91	Master of Health Services Research	Shs.5,000,000/=	Shs.10,100,000/=
92	Master of Public Health Nutrition	Shs.5,000,000/=	Shs.15,150,000/=
93	Master of Public Health Disaster Management	Shs.5,000,000/=	Shs.15,150,000/=
94	Master of Health Informatics	Shs.5,000,000/=	Shs.11,500,000/=
95	Master of Public Health Monitoring and Evaluation	Shs.5,000,000/=	Shs.17,500,000/=
96	Master of Environmental and Occupational Health	Shs.6,200,000/=	Shs.18.250,000/=
97	MSc.in Palliative Care (Tenable at the Institute of Hospice and Palliative Care in Africa)	Shs.7,400,000/=	USD2,200
College of Natural Sciences			
98	MSc. in Physics Tracks include: a) Energy Physics b) Radiation Physics c) Space Science d) Materials Science e) Optics	Shs.5,000,000/=	Shs.8,000,000/=
99	MSc. in Chemistry	Shs.5,000,000/=	Shs.8,000,000/=
100	MSc. in Botany. Tracks include: a) Plant Resource Ecology & Conservation b) Plant Diversity & Systematics c) Plant Physiology	Shs.5,000,000/=	Shs.8,000,000/=
101	MSc. in Zoology. Tracks include: a) Fisheries and Aquatic Sciences b) Entomology and Parasitology C) Wildlife Ecology and Management	Shs.5,000,000/=	Shs.8,000,000/=

102	MSc. in Geology	Shs.5,000,000/=	Shs.8,000,000/=
103	MSc. in Biochemistry	Shs.5,000,000/=	Shs.10,100,000/=
104	MSc.in Petroleum Geosciences	Shs.5,000,000/=	Shs.10,100,000/=
105	MSc. Mathematics. Tracks include: a) Analysis b) Algebra and Geometry c) Number Theory and Discrete Mathematics	Shs.5,200,000/=	Shs. 6,500,000/=
106	MSc. Applied Mathematics. Tracks include: a) Biomathematics b) Financial Mathematics c) Mathematical Statistics d) Computational Science	Shs.5,200,000/=	Shs. 6,500,000/=

College of Engineering, Design, Art and Technology

107	PGD in Construction Project Management	Shs.5,000,000/=	Shs.8,000,000/=
108	MSc. in Mechanical Engineering	Shs.5,000,000/=	Shs.8,000,000/=
109	Master of Architecture	Shs.5,000,000/=	Shs.8,000,000/=
110	MSc. in Renewable Energy	Shs.5,000,000/=	Shs.8,000,000/=
111	MSc. in Technology Innovation and Industrial Development	Shs.5,000,000/=	Shs.8,000,000/=
112	MSc. in Civil Engineering	Shs.5,000,000/=	Shs.8,000,000/=
113	MSc. in Urban Planning & Design	Shs.5,000,000/=	Shs.8,000,000/=
114	MSc. in Geo-Information Science and Technology	Shs.5,000,000/=	Shs.8,000,000/=
115	MSc. in Power Systems Engineering	Shs.5,700,000/=	Shs.11,312,000/=
116	MSc. in Construction Management	Shs.5,700,000/=	Shs.11,312,000/=
117	MSc. in Land Management	Shs.7,000,000/=	Shs.12,000,000/=
118	M.A. in Fine Art. Tracks include: a) Fine Art b) Industrial and Applied Design c) Visual Communication and Multimedia Design	Shs.5,000,000/=	Shs.8,000,000/=

College of Veterinary Medicine, Animal Resources and Biosecurity

119	PGD in Livestock Development Planning & Management	Shs.5,000,000/=	Shs.10,100,000/=
120	Master of Veterinary Medicine. Tracks include: a) Farm Animal Practice and Herd Health b) Comparative Pathology and Diagnostics c) Companion and Recreational Animal Practice d) Governance and Administration of Public Veterinary Services e) Pharmaceutical Practice and Regulation	Shs.5,000,000/=	Shs.10,100,000/=
121	MSc. in Molecular Biology	Shs.5,000,000/=	Shs.10,100,000/=
122	Master of Veterinary Preventive Medicine	Shs.5,000,000/=	Shs.10,100,000/=
123	Master of Biomedical Laboratory Sciences and Management	Shs.5,000,000/=	Shs.10,100,000/=
124	MSc.in International Infectious Diseases Management	Shs.5,000,000/=	Shs.10,100,000/=

125	MSc.in Wildlife Health and Management. Tracks include: a) Wildlife Medicine b) Wild Animal Resource Management c) Wild Aquatic Animal Health d) Wildlife Tourism and Biosecurity Management	Shs.5,200,000/=	Shs. 9,500,000/=
126	MSc.in Livestock Development and Management. Tracks include: a) Livestock Sector Planning and Management b) Animal Product Processing, Entrepreneurship and Safety.	Shs.5,200,000/=	Shs. 8,900,000/=

Makerere University Business School

127	Master of Business Administration - Evening	Shs.4,400,000/=	USD2,916
128	Master of Business Administration (Modular)	Shs.6,000,000/=	USD3,474
129	MSc. in Accounting and Finance	Shs.4,200,000/=	USD2,356
130	MSc. in Procurement & Supply Chain Management	Shs.4,300,000/=	USD2,916
131	MSc. in Leadership and Governance	Shs.4,200,000/=	USD2,356
132	M.A. in Economic Policy Management	Shs.4,300,000/=	USD2,664
133	Master of International Business	Shs.4,300,000/=	USD2,664
134	Master of Hospitality and Tourism Management	Shs.4,300,000/=	USD2,664
135	MSc. in Banking & Investment Management	Shs.4,300,000/=	USD2,664
136	Master of Business Psychology	Shs.4,400,000/=	USD2,916

Doctoral Degrees by Coursework and Dissertation

1	PhD in Agricultural and Applied Economics	Shs.10,000,000/=	Shs.13,000,000/=
2	PhD in Plant Breeding and Biotechnology	Shs.7,000,000/=	Shs.10,338,360/=
3	PhD in Information Science	Shs.7,000,000/=	Shs.10,000,000/=
4	PhD in Educational Management	Shs.7,000,000/=	Shs.10,000,000/=
5	PhD in Information Systems	Shs.8,000,000/=	Shs.16,000,000/=
6	PhD in Bioinformatics	Shs.10,662,500/=	Shs.16,337,730/=
7	PhD in Mathematics	Shs.9,010,000/=	Shs.12,026,200/=
8	PhD in Economics	Shs.10,000,000/=	Shs.20,000,000/=
9	PhD in Public Health	Shs.7,000,000/=	Shs.9,000,000/=

Doctoral Degrees by Research Only

College of Computing and Information Technology

1	PhD degrees tenable in the School of Computing and Informatics Technology	Shs.7,000,000/=	Shs.10,000,000/=
2	PhD degrees tenable in the East African School of Library and Information Science	Shs.7,000,000/=	Shs.10,000,000/=

College of Agricultural and Environmental Science

3	PhD degrees tenable in the School of Forestry, Environmental and Geographical Studies	Shs.7,000,000/=	Shs.9,000,000/=
4	PhD degrees tenable in the School of Food Technology, Nutrition & Bio-Engineering	Shs.7,000,000/=	Shs.9,000,000/=

5	PhD degrees tenable in the School of Agricultural Sciences	Shs.7,000,000/=	Shs.9,000,000/=
College of Humanities and Social Sciences			
6	PhD degrees tenable in the School of Women & Gender Studies	Shs.7,000,000/=	Shs.9,000,000/=
7	PhD degrees tenable in the School of Liberal & Performing Arts	Shs.7,000,000/=	Shs.9,000,000/=
8	PhD degrees tenable in the School of Social Sciences	Shs.7,000,000/=	Shs.9,000,000/=
9	PhD degrees tenable in the School of Languages, Literature and Communication	Shs.7,000,000/=	Shs.9,000,000/=
10	PhD degrees tenable in the School Of Psychology	Shs.7,000,000/=	Shs.9,000,000/=
College of Business and Management Sciences			
11	PhD degrees tenable in the School of Economics	Shs.10,000,000/=	Shs.20,000,000/=
12	PhD degrees tenable in the School of Business	Shs.8,000,000/=	Shs.9,873,540/=
13	PhD degrees tenable in the School of Statistics and Applied Economics	Shs.8,587,500/=	Shs.9,550,000/=
College of Education and External Studies			
14	PhD degrees tenable in the East African School of Higher Education Studies and Development	Shs.7,000,000/=	Shs.10,100,000/=
15	PhD degrees tenable in the School of Distance & Life-Long Learning	Shs.7,000,000	Shs.10,100,000/=
16	PhD degrees tenable in the School of Education	Shs.7,000,000/=	Shs.10,100,000/=
School of Law			
17	Doctor of Laws (LLD)	Shs.7,000,000/=	Shs.9,000,000/=
College of Engineering, Design Art and Technology			
18	PhD degrees tenable in the School of Built Environment	Shs.8,000,000/=	Shs.9,873,540/=
19	PhD degrees tenable in the School of Engineering	Shs.8,000,000/=	Shs.9,873,540/=
20	PhD degrees tenable in the Margaret Trowel School of Industrial and Fine Arts	Shs.7,000,000/=	Shs.9,000,000/=
College of Natural Sciences			
21	PhD degrees tenable in the School of Biological Sciences	Shs.7,000,000/=	Shs.10,000,000/=
22	PhD degrees tenable in the School of Physical Sciences	Shs.7,000,000/=	Shs.10,000,000/=
College of Health Sciences			
23	PhD degrees tenable in the School of Medicine	Shs.8,525,000/=	Shs.11,250,000/=
24	Doctor of Medicine (MD) in Medical Practice	Shs.8,525,000/=	Shs.11,250,000/=
25	PhD degrees tenable in the School of Biomedical Sciences	Shs.8,525,000/=	Shs.11,250,000/=
26	PhD degrees tenable in the School of Public Health	Shs.7,000,000/=	Shs.10,000,000/=
27	PhD degrees tenable in the School of Health Sciences	Shs.8,525,000/=	Shs.11,250,000/=
College of Veterinary and Preventive Medicine			
28	PhD degrees tenable in the School of Veterinary Medicine & Animal Resources	Shs.7,775,000/=	Shs.12,750,000/=
29	PhD degrees tenable in the School of Biosecurity, Biotechnical & Laboratory Sciences	Shs.7,775,000/=	Shs.12,750,000/=

Makerere University Business School

30	PhD degrees tenable at MUBS	Shs.8,000,000/=	USD 2,887/=
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Functional Fees (Per Annum)

No.	Item	Ugandans/E.African Students	International Students
1	Administrative Fees	200,000/=	484,800/=
2	Library Fee	20,000/=	40,400/=
3	Registration Fee	120,000/=	202,000/=
4	Identity Card	45,000/=	45,000/=
5	Examination Fees (Masters)	200,000/=	707,000/=
6	Examination Fees (PhD)	300,000/=	1,010,000/=
7	Technology Fee	80,000/=	161,600/=
8	Late Registration Fee	50,000/=	101,000/=
9	Endowment fees	10,000/=	10,000/=
10	Affiliation fees-(Payable directly to Makerere University)	20,000/=	40,000/=
11	National Council for Higher Education	20,000/= (Payable to NCHE annually) by all students.	

Refund of Tuition Fees

Regulations on refund of excess fees paid to the University are found in the Makerere University Fees Policy (2016). The University policy regarding refund of tuition fees to students who have chosen to withdraw from the programs is as follows:

Time at which student withdraws refunded

%age of tuition fees in a semester

(a) Before the end of the First week of a semester	100%
(b) By the end of the second week of a semester	80%
(c) By the end of third week of a semester	60%
(d) By the end of the fourth week of a semester	40%
(e) By the end of the fifth week of a semester	20%
(f) After the fifth week of a semester	0%

Fees for accommodation, and functional fees i.e. application, registration, examinations, technology, identity card, library and administration are not refundable

PROGRESS REPORTS

Every student is required to submit (through his/her supervisor) reports on his/her progress twice a year. This is done on a special progress report form, which your School will supply. **Failure to fulfil this requirement may lead to discontinuation.**

LIBRARY

The Library on the main campus serves all students and staff. In addition, there are sub-libraries at the College of Health Sciences, the East African School of Library and Information Science, College of Engineering, Design, Art and Technology, College of Education and External Studies, Makerere University Business School, College of Veterinary Medicine, Animal Resources and Bio-security, and there are several School libraries. Every School has a Book Bank System that loans books to registered students as well. Use of these facilities is reserved for registered students only.

Library user education programme

At the beginning of each academic year, the University library conducts a user education session per programme of study aimed at introducing all new students to the Library services to the Library services appropriate to their study needs. The programme is designed to ensure that all effective support and guidance in identifying and using appropriate information resources in support of their study and research. All first-year students are expected to register with the Library after attending the user education training session. Registration at the Library enables students to access library facilities and services.

ICT Facilities

The Main library has four computer laboratories; one for undergraduate and the other for graduate students. The third computer Laboratory of for Library users with disabilities and the fourth is a Research Commons for research. In addition, there is a wireless connection in the library, allowing users to access internet on their personal laptops.

DIRECTORATE FOR ICT SUPPORT (DICTS)

The Directorate for ICT Support is a central service unit that provides expert service and guidance on ICT to all academic and administrative units of the university. Services offered by DICTS students include:

Email Services

DICTS provides and supports email services to the university community. Once you have completed the enrolment formalities, you will be able to obtain your university email address with the following format:

firstname.lastname@college.mak.ac.ug.

Email addresses can be activated at the following link: <https://emailactivate.mak.ac.ug/>

Please ensure that you read the User Access Policy available at: <http://policies.mak.ac.ug/download/AUP.pdf>

Internet Services

Wireless Hotspots – Using a laptop, PC and hand-held devices such as a mobile phone with an internet wireless card or Wi-Fi functionalities, students can access the internet via the wireless hotspots.

Students can get access to the internet from internet kiosks located across the campus.

Student Websites – Students can create their personal website where they can upload their CVs, images, files and many more via <http://students.mak.ac.ug>.

End User Support – In liaison with the College Network Administrators, DICTS offers support relating to network service queries/ problems. Students are advised to contact:

College Network Administrators in relation to email and network service queries.

DICTS helpdesk Contact:

Email: helpme@dicts.mak.ac.ug

Landline: 0414-531343

Services	URL
Makerere University Intranet	http://intranet.mak.ac.ug/
Makerere Research Repository	http://dspace.mak.ac.ug/
Students Email Activation	http://emailactivate.mak.ac.ug/
E-Learning Services	http://muele.mak.ac.ug/
Makerere University Policies	http://policies.mak.ac.ug/

MEDICAL SERVICES

There is a University Hospital at the main Campus, which caters for both staff and students. Mulago Hospital the main National referral Hospital is within a walking distance from the main Campus. In addition there are several other public and private hospitals, and many private clinics in the Kampala cosmopolitan area.

COUNSELLING AND GUIDANCE

Counselling and Guidance Centre services are available at the Centre to help students deal with and solve their problems of living that would otherwise affect their academic achievement and their wholesome being in general.

Areas of Counselling

Academic – like failure to understand or conceptualize what is taught, failure to make required grades etc.

Psychological Problems – like sexual dysfunctions, family problems, self-esteem, poor self-concept, bereavement etc.

More information about counselling and guidance should be found here; <http://mak.ac.ug/services/counselling-guidance-centre>

RECREATION

There are ample facilities for sports and games at the main campus. These include facilities for football, lawn tennis, squash, basketball, swimming and athletics.



SPIRITUAL SERVICES



There are two Chapels for Christians; St. Francis and St. Augustine both located behind and adjacent to the Main Building and a Mosque for Muslims by the Main Gate, of the University Campus. In addition, there are many other places of worship in the neighbourhood.

Community and Transport

The University is in a Sub-urban location only three kilometres from Kampala City. Public transport is available to and from the City.

SECURITY TIPS

1. Report criminal cases to police, cope with the police officers in case of any information required of you.
2. Be suspicious about people around you including fellow students. Ladies are warned of nail cutters/painters. There are many people claiming to be campusers when they are conmen.
3. Avoid fortune tellers in get rich quick superstition of solving academic cleansing issues like admissions, registration, examination and graduation.
4. There are conmen exploiting your ignorance to get money.
5. Avoid keeping lumpsum money in your bags, in your residences including portable valuables like laptops where you are not sure of the security.
6. For those who go for late shows, avoid moving alone in dark places, using boda-bodas and taxis with 2-3 people.
7. Mind where you leave your motor vehicle with valuables especially laptops.
8. Desist from unlawful activities like participating in and mobilizing strikes, demonstrations, riots because you could easily end in police cells, prisons or be dismissed.
9. Avoid any criminal acts for the sake of being a good citizen and your valuable education.

SERVICES OFFERED AT DRGT

The Directorate of Research and Graduate Training (DRGT) has two major Divisions: Graduate Training Division and the Research, innovations and knowledge Transfer Partnerships Division.

The following are the outlines of the roles of the two major divisions;







Graduate Training:

1. Advertising Graduate programs to the public to create awareness and to meet demand.
2. Issuance and receipt of application forms for the various advertised graduate programmes.
3. Admission of students for graduate programs.
4. Developing and maintaining a data base of students' records and thus coordinating the Graduate training and documenting graduate records.
5. Awarding degrees, PhD and Postgraduate diplomas to graduate students.
6. Clearance of students after completion of the graduate programmes.
7. Assessment and ensuring quality of Graduate programmes.
8. Monitoring of quality and coordinating examinations and programme development from teaching units.
9. Development and overseeing of policies relevant for graduate studies and training.

Research, Innovations and Knowledge Transfer Partnerships:

- Source for funds to support research.
- Developing and implementing the Research policy and Intellectual property Management Policy.
- Developing research agenda and strategies.
- Advertising research grants, creating awareness of the grants and formulating guidelines for awarding the grants.
- Monitoring and evaluating ongoing research and research output.
- Receipt of financial and technical accountability (technical and financial reports).
- Publication and dissemination of research output (encouraging and supporting researchers to publish their findings)
- Establishing a research database.
- Writing reports to the funders (technical and financial accountability)
- Organizing seminars and conferences to provide information on researchable areas.

Where to Access Services:

 <p>Assoc Prof. Robert Wamala Ag. Director</p>	<p>Room 410: General administration of the Directorate</p> <ul style="list-style-type: none"> • Receipt of PhD applications • Receipt of examiners reports.
 <p>Assoc Prof. Julious Kikooma Deputy Director, Administration and Graduate training</p>	<p>Room 412 Innovations, Development and Partnerships</p> <ul style="list-style-type: none"> • Co-ordination of Research Activities at the University • Disclosure and processing of Intellectual property • Knowledge transfer of partnerships <p>Room 413 and 415:</p> <ul style="list-style-type: none"> • Coordinates graduate training at the Directorate and the Colleges • Oversees graduate training processes <p>Room 414:</p> <ul style="list-style-type: none"> • Maintenance of students' files and records.
 <p>Nestor Mugabe Grants Officer</p>	<p>Lincoln Flats room B5: This handles research funding projects both local and international for</p> <ul style="list-style-type: none"> • Postdoctoral research and PhD students • Research capacity building courses as well as dissemination publications of research outputs for university staff.
 <p>Mr. Phillip Maweje Senior Accountant</p>	<p>Room 406:</p> <ul style="list-style-type: none"> • Receipt of financial documents such as invoices and travel vouchers. • Disbursement of research funds and grants.
 <p>Prossie Nakayiki Sekabira Kasujja Principal Registrar</p>	<p>Room 307/308:</p> <ul style="list-style-type: none"> • Issuance and receipt of application forms. • Issuance of admission letters • Issuance and Receipt of registration forms • Maintenance of an information database of registered students. <p>Room 416 (A):</p> <ul style="list-style-type: none"> • Issuance and receipt of transcripts and certificates request forms. • Issuance of the award letters. • Issuance of information on the student dissertation submission status. • Dispatch of all student correspondences <p>Room 416 (B):</p> <ul style="list-style-type: none"> • Receipt of students Final Dissertation/Theses. • Preparing of letters of Award • Compilation of graduation list and clearance
 <p>Dr. William Tayeebwa Managing Editor, MakPress</p>	<p>Lincoln Flats room B5: Makerere University Press is engaged in producing and disseminating knowledge and research outputs mostly for academic purposes. The range of publications includes journals, monographs and books in various disciplines like humanities, health, natural sciences, among others</p>

THE GRADUATE HANDBOOK



The Graduate Handbook is an invaluable resource that provides detailed information on all aspects of graduate studies at Makerere University. Inside, you will find essential guidance on:

1. **Program Requirements and Academic Regulations:** Detailed descriptions of degree requirements, course registration procedures, and academic policies
2. **Student Support Services:** Resources available to support your academic and personal well-being, including counseling, career services, and health services, among others.
3. **Thesis and Dissertation Guidelines:** Step-by-step instructions for preparing and submitting your thesis or dissertation, as well as defense procedures
4. **Professional Development:** Workshops, seminars, and other opportunities to enhance your skills and career prospects.
5. **Campus Life and Community Engagement:** Information on extracurricular activities, student organizations, and ways to participate in the university community.

The handbook is designed to be your go-to reference for navigating your graduate experience. We strongly encourage you to read it thoroughly and keep it accessible for future reference.

The handbook is available at www.rgt.mak.ac.ug

CORRESPONDENCE

All correspondence concerning graduate academic matters should be addressed to the **Director, Directorate of Research and Graduate Training**, P.O. Box 7062, Kampala. In all correspondence to the Directorate, please quote your **programme, registration and student numbers** as shown in your admission letter.



Directorate of Research and Graduate Training
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P.O.BOX 7062 Kampala, Uganda Tel: +256-41-530983
Email: director.rgt@mak.ac.ug Website: <http://rgt.mak.ac.ug>

 **@MakDRGT**